

Date : 05/07/2016
Ref.: DR/POD/ld/wt/160705
Subject: Improvement of our traineeship programme
Objet:
Contact: L. Dara
Direct Line: + 32 (0)2 729 9 3626
Ligne directe:
Encl.:
P.J.:

To the Director general of the
Civil Aviation

Dear Sir/Madam,

I am pleased to inform you that, following the requests of some Member States, we wish to improve the visibility of our traineeship programme by publishing its opportunities at recognised universities and higher-education establishments throughout Europe.

EUROCONTROL has for many years been developing a traineeship programme which gives recently graduated students or students who are engaged in an educational programme with a view to obtaining a degree or postgraduate qualification the opportunity to carry out a traineeship at the Agency against payment of a monthly allowance. The terms and conditions of the traineeship programme can be found under the following link: https://intra.eurocontrol.int/dr/public/standard_page/Recruitment_Trainees.html. These students must necessarily be nationals of EUROCONTROL or ECAC Member States.

Our programme has a dual objective. On the one hand it allows students to become acquainted with and acquire an insight into the working methods of an international organisation, to put into practice knowledge acquired during their studies and possibly gain new ones, and to be introduced to the work environment and the constraints, duties and opportunities therein. On the other hand, it allows the Agency to benefit from the input of enthusiastic and motivated students and graduates, who can contribute fresh views using up-to-date academic knowledge, and hence help enhance the skills and knowledge of its staff members.

Rue de la Fusée 96
1130 Bruxelles
BELGIUM
Tel.: +32 2 729 90 11
Fax: +32 2 729 90 44
www.eurocontrol.int

EUROCONTROL fosters diversity and equality, hosting students and graduates from its Member States with due regard to nationality and gender balance, and that is why we would like to develop and expand the network of universities and higher-education establishments at which our traineeship opportunities are published.

We would like to request your assistance in providing us with a list of recognised universities and higher-education establishments which you consider relevant to the mission of the Agency and which would be keen to publish our traineeship opportunities.

There is no doubt that there are common advantages to be drawn from the traineeship programme, both for students and universities, and for EUROCONTROL and its Member States. We hope that you will be able to accede to our request for assistance at your earliest convenience and thank you in anticipation.

I would like to take this opportunity to renew my best wishes to your administration and look forward to continued fruitful cooperation.



C. CLEASBY
Acting Director Resources