

Frequently Asked Questions

PART-147 Maintenance Training Organisations

1. What are the requirements for the initial approval of a Part-147 Maintenance Training Organisation?
2. What are DCA's requirements regarding application for an initial approval for a Part-147 MTO?
3. What is TNA and when is it required?
4. What are the required qualifications for acceptance of Part-147 personnel?
5. Acceptance of manufacturer's type course not approved as per Part-147 requirements.
6. List of Cyprus approved Part-147 MTO's.

1. What are the requirements for the initial approval of a Part-147 Maintenance Training Organisation?

An organisation should show compliance with all relevant parts of Commission Regulation (EU) No 1321/2014 of 26 November 2014 Annex IV (Part-147).



2. What are DCA's requirements regarding application for an initial approval for a Part-147 MTO?

Organisation should apply to DCA using EASA Form-12 (form is available on DCA/Licensing Section website) by mail, fax or email (director@dca.mcw.gov.cy).

The application pack should also include an official document providing the legal status of the applicant, with an official English translation when necessary.

No other technical document is to be submitted at this stage.

The Department will review the application and respond accordingly.



3. What is TNA and when is it required?

TNA stands for "Training Needs analysis" and is a requirement of Part-66 regulation necessary to be prepared for each type training course so as to justify its hour duration and coverage of full syllabus.

It is required for each new course added to a Part-147 MTO's scope of approval. It has to be submitted together with the amended MTOE.

More information about this can be found in Appendix III of Part-66 and the relevant AMC's. Licensing Section has prepared a Guidance Document for the information necessary to be taken into consideration when preparing this analysis. Organisations applying for Part-147 MTO approval may request this document form Licensing Section during pre-application meeting.



4. What are the required qualifications for acceptance of Part-147 personnel?

Personnel requirements are outlined in Part-147 regulation section 147.A.105.

However, Licensing Section has prepared a Guidance Document for the qualification of Part-147 MTO personnel (Training Manager, Quality Manager, Instructors, Examiners, and Practical Assessors). Organisations applying for Part-147 MTO approval may request this document form Licensing Section during pre-application meeting.



5. Acceptance of manufacturer's type course not approved as per Part-147 requirements.

Unless the training course has been previously accepted by DCA, then it will have to be assessed for compliance against Part-66 training courses requirements.



6. List of Cyprus approved Part-147 MTO's.

Refer to "[List of Cyprus Approved Part-147 Maintenance Training Organisations](#)".